**Local Company** [ ]  **International Company** [ ]

|  |
| --- |
| **General Information** |
| Company Name: |
| Abbreviated Company name (if any): |
| Legal Form or Business Structure:(i.e. Public – Limited Liability Company – Sole Trader – Partnership – Corporation) |
| Registration No. (CR): |
| Year of Establishment: |
| Subsidiary of: |
| Parent Company: |

|  |
| --- |
| **Office/Factory/Warehouse location responsible for delivering goods/services ordered** |
| Office/Unit/Building Name: |  |
| Head Office: |  |
| Factory/Warehouse: |  |
| Street/Area Name: |  |
| City: |  |
| Country: |  |
| P.O. Box/Postal Code: |  |
| Phone Number: |  |
| Fax Number: |  |
| Mobile Number: |  |
| Email: |  |
| Contact Person: |  |
| Designation: |  |
| Other Branches (Country / City): |  |

|  |
| --- |
| **Type of Activity** |
| [ ]  Agent-Distributor[ ]  Manufacturer[ ]  Dealer/Trader [ ]  Stockist[ ]  Workshop assembling activities[ ]  Engineering Company[ ]  Service Provider | [ ]  Construction[ ]  Consultant[ ]  MEP[ ]  Accredited laboratory[ ]  Transport & Logistics[ ]  Materials[ ]  Others (Please Specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Normal Manufacturing/ Delivery lead time : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(After placing the Purchase Order) |

|  |
| --- |
| **List of Products** |
| **S. No.** | **Product Description** | **Manufacturer, Country** | **Annual****Capacity** | **Certifications** | **Remarks** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**Remarks: If you are Distributor/Agent Please specify the Manufacturers, which you represent and mention in remarks whether you are sole agent. Please attach Letter of Appointment from the Manufacturer.**

|  |
| --- |
| **List of Required Supporting Documents (Please attach)** |
| **Documents** | **Yes** | **No** | **N/A** | **Remarks** |
| **Commercial:** |  |  |  |  |
| **Authorized Signatories Valid ID / Passport Copy** |[ ] [ ] [ ]  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Commercial Registration** |[ ] [ ] [ ]  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Chamber of Commerce Certificate** |[ ] [ ] [ ]  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Municipality Certificate** |[ ] [ ] [ ]  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Computer Card** |[ ] [ ] [ ]  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Company Signatory Identification Proof** |[ ] [ ] [ ]  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **QHSE:** |  |  |  |  |
| **ISO 9001 Certificate** |[ ] [ ] [ ]  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **OHSAS 18001 Certificate** |[ ] [ ] [ ]  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **ISO 14001 Certificate** |[ ] [ ] [ ]  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Quality Policy** |[ ] [ ] [ ]  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **HSE Policy** |[ ] [ ] [ ]  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **HSE Statistics for last 3 Years** |[ ] [ ] [ ]  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Financial:** |  |  |  |  |
| **Turnover for last 3 Years** |[ ] [ ] [ ]  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Bank references** |[ ] [ ] [ ]  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Organizational:** |  |  |  |  |
| **Organization Chart** |[ ] [ ] [ ]  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **List of Main Clients** **(Email & Mobile No. of the Concerned Contact Person)** |[ ] [ ] [ ]  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

|  |
| --- |
| **Company Contact Details** |
| **Designation** | **Complete Name** | **Telephone No.** | **Mobile No.** | **Fax No.** | **Email** |
| **Owner (s)** |  |  |  |  |  |
| **CEO** |  |  |  |  |  |
| **Managing Director** |  |  |  |  |  |
| **Purchase Manager** |  |  |  |  |  |
| **Purchase Asst.** |  |  |  |  |  |
| **Import Manager** |  |  |  |  |  |
| **Sales Manager** |  |  |  |  |  |
| **QA/QC Manager** |  |  |  |  |  |
| **Finance Manager** |  |  |  |  |  |
| **Other (Please Specify)****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  |  |  |  |  |

|  |
| --- |
| **Authorized Signatory** |
| **Name:****Designation:****Mobile:****Email:****Phone:****Fax:****Date:****Signature:** |  |

***Certification***

I, the Undersigned, certify that all the information provided along with the attachments are true. I acknowledge and understand that the above request is only for Pre- Qualification /Registration to be a potential supplier in future for KHALIFA STEEL INDUSTRIES W.L.L. (Doha State of Qatar).

**Please Sign & Stamp:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |
| --- |
| **For KSI Official use only** |
| **Approved for use****Yes****No****Approved with Comments** | [ ] [ ] [ ]  | **Comments** |

|  |  |  |  |
| --- | --- | --- | --- |
| Khalifa Steel Industries W.L.L.New Industrial Area, Pink Zone,P.O. Box 24343, Doha – Qatar | Tel: +974 4444 1112Fax: +974 4456 6561Email: info@khalifasteel.com | C:\Users\User\Desktop\Logo-ISO-9001-Bureau-Veritas--e1386025258867.gif |  |